

UNITED KINGDOM

TOURIST

- **Valid passport** with at least 6 month validity from the date of travel, **having minimum one blank back to back page.**
- **1 Form** to be filled online after creating applicant profile. We do online form filling on behalf of the applicant - please provide details in the Performa given in FORM SECTION.
- **2 Photos** (passport size, white background, without border)
- **Covering letter** addressed to The Visa Officer, British High Commission explaining the reason of travel with name
- **Confirmed Return ticket** of the Journey.
- **Hotel confirmation**
- **Travel Insurance**
- Complete hotel address and if staying with relatives or friends then their complete address with telephone numbers
- **Proof of income** i.e. last 3 years I-T Challan or TDS Certificate
- **Personal Bank statement** last 6 months with Bank stamp and sign
- **Company Bank statement** last 6 months with Bank stamp and sign
- **Personal Income Tax papers last 3 year**
- **Company Income Tax papers last 3 year**
- **PAN card copy**
- **Business proof**
- **Salary Slips** of last 3 months.
- **Bank FDRs** , Bank Fixed deposit receipts

NOTE:

If Self-Employed/ Business: -

- a.) Brief Company Profile.
- b.) Proof of ownership (Proof of Proprietorship, Partnership Deed, Articles of Association)
- c.) Original Bank Statement of the Company for the last 6 months.
- d.) Income Tax Papers of the Company.
- e.) Balance Sheet of the Company.

If Employed: -

- a.) Copy of Appointment letter.
- b.) Salary Certificate.
- c.) Leave certificate from the Employer.

For Students: -

- a.) Leave Sanction I/D card copy.
- b.) Proof of Fixed Deposits/ Investments/ Property Papers - If any.
- c.) Vehicle Registrations.

Time Taken

15 to 20 working days after submission